

**LOCAL GOVERNMENT TASKFORCE
CENTRAL LOCAL GOVERNMENT RELATIONS SUB-GROUP MEETING**

NOTE OF PRELIMINARY PLANNING MEETING

**HELD AT 1.00PM ON FRIDAY, 21ST APRIL 2006 IN THE BANNVIEW
COMMITTEE ROOM, COUNCIL OFFICES, CLOONAVIN, 66
PORTSTEWART ROAD, COLERAINE**

In attendance: Wavell Moore (Chair)
Angela Fitzpatrick (Secretary)
Colin Knox (UUJ)
Lorraine Crawford (Craigavon)
Ken Webb (North Down)
Esther Mulholland (Moyle)
Alan Cardwell (Carrickfergus)
Andrew Hassard (Belfast)
Liam Flanigan (Limavady)
Barney Heywood (Omagh)
Attracta Rooney (for Barry Jordan - Roads Service)
Julie Cuming (OFMDFM)
Fiona Hepper (DETI)
Nigel Carson (DHSSPS)

Apologies:

1. INTRODUCTIONS

Wavell Moore, Chair of the Sub-group introduced himself and welcomed all attendees to the preliminary planning meeting.

**2. LOCAL GOVERNMENT TASKFORCE: BACKGROUND,
TIMETABLE AND DESIRED OUTCOMES OF SUB-GROUP**

Wavell explained the context of the sub-group in relation to delivering the Review of Public Administration (RPA). He advised attendees that the timeframe for the report expected from the sub-group was extremely short i.e. report to be submitted to the Local Government Taskforce by 30th June 2006. He went on to advise that, given the tight timeframe, he had decided to hold today's preliminary planning meeting pending receipt of all nominations for the sub-group. Wavell explained the desired outcomes of the group i.e. to produce a report which would: -

1. Highlight the legislative requirements needed; and
2. Provide a “roadmap” to achieve implementation of the sub-group’s recommendations.

3. DRAFT TERMS OF REFERENCE (T.O.R)

The group agreed that the draft T.O.R would be developed further when all key issues had been identified.

4. KEY ISSUES OF TOPIC TO BE ADDRESSED

Following a lengthy discussion in relation to the identification of key issues to be addressed by the group, it was agreed that Colin Knox would prepare a draft Issues Paper for the next meeting.

5. METHODOLOGIES TO BE UTILISED IN THE WORK OF THE SUB-GROUP

Following a discussion in relation to the methodologies to be used, it was agreed that:

- Liam Flanigan would lead a small group to consider and produce a report on the existing **Political** engagement between central and local government – providing case studies/examples where available; and
- Andrew Hassard would lead a small group to consider and produce a report on the existing **Strategic and Operational** engagement between central and local government – providing case studies/examples where available.

6. DATE OF THE FIRST FULL MEETING OF SUB-GROUP

It was agreed that the first full meeting of the sub-group would be held on the 3rd May 2006 @ 2.30pm – venue to be confirmed later.

7. MEETINGS SCHEDULE – APRIL – JUNE 2006

The following Meetings Schedule was agreed:-

3 rd May 2006	Time 2.30pm	Venue TBC
17 th May 2006	Time TBC	Venue TBC
31 May 2006	Time TBC	Venue TBC
14 June 2006	Time TBC	Venue TBC
21 June 2006	Time TBC	Venue TBC

It was agreed that Angela would write to all members to confirm the above

Meetings Schedule together with details of times/venues.

8. A.O.B

Angela circulated a list of attendees to members asking them to complete their contact e-mail/telephone details.