

**LOCAL GOVERNMENT TASKFORCE  
ESTATES SUB-GROUP MEETING**

**NOTE OF THE MEETING**

**HELD AT 1.00 PM ON THURSDAY 1<sup>st</sup> JUNE 2006 IN THE DUNADRY**

**HOTEL, ANTRIM.**

**In attendance:** Tommy O'Reilly (Chair)  
Angela Fitzpatrick (Secretary)  
Brian Thompson (Drivers Jonas)  
David Bentley (IDeA)  
Robert Dowey (Newry and Mourne)  
Edwin Campbell (Castlereagh)  
Cathy Reynolds (Belfast)  
Robert White (Derry)  
Alan Burke (Dungannon)  
Maurice Morrow (DUP)  
Pat Convery (SDLP)  
Sean McPeake (Sinn Fein)  
Ald Jim Dillon (UUP)  
Lisa McElherron (NICVA)  
Michaela Glass (DRD Roads)  
Chris Wilson (DOE Planning Service)  
Gail Corrigan (DSD)  
Pauline Nixon for Niall Hobbs (DFP)  
Felicity Boyd (DOE)  
Michael O'Neill (DOE)  
Janis Purdy (DOE)  
John McAreavey (DOE)

**Apologies:** Anne Wilson (Alliance)  
John Rea (Ards)  
Stephen Johnston (Carrickfergus)  
Ald Arnold Hatch (NAC)  
Brian Campfield (ICTU)  
Colin McMinn (DHSSPS)  
Colin Pidgeon (DOE)

**1. INTRODUCTIONS**

The Chair opened the meeting and welcomed members.

## **2. NOTE OF MEETING 18<sup>th</sup> MAY 2006**

The note of the meeting on 18<sup>th</sup> May 2006 was agreed.

## **3. ACTION POINTS**

It was agreed that all action points from the previous meeting would be dealt with as part of the Agenda for today's meeting.

## **4. REVISED DRAFT TERMS OF REFERENCE**

The Chair advised that the finalised Terms of Reference had to be submitted to DOE early next week and he would circulate to the group once finalised.

**Action: Tommy O'Reilly**

## **5. DEPARTMENT POSITION / UPDATE**

The chair updated the group on the responses received to date from central government departments. The following actions were agreed:

- DSD to clarify detail of assets transferring from NIHE;
- Roads Service advised that the timescale for the transfer of local roads and the Strangford Ferry is 2009. Roads awaiting the outcome of the ministerial paper aimed at providing a "general steer" on what business and organisations delivery options will be considered prior to the transfer of functions in 2009.
- Chair to provide the list of buildings in Workplace 2010 including details of major tenants;
- The Chair to clarify whether the Estates Sub Group should consider landfill sites as part of their deliberations;
- DFP completed property data checklist to be circulated to all members

**Action: Gail Corrigan / Tommy O'Reilly**

## **6. SCHEDULE OF COUNCIL ASSETS**

It was agreed that all remaining council property data checklists should be chased up and sent to Angela who will forward them to David Bentley. DSD and DFP agreed to nominate a representative via Angela to attend the next meeting of David Bentley's sub group scheduled for 12<sup>th</sup> June 2006 PM.

David Bentley will liaise with Michaela Glass, Roads Service separately in relation to highways assets/management.

**Action: Councils /Angela Fitzpatrick / DSD/ DFP /David Bentley / Michaela Glass**

## **7. LEGISLATIVE SUBGROUP POSITION**

- 7.1** Felicity Boyd agreed to circulate the paper/report from her group as soon as available.

**Action: Felicity Boyd**

## **7.2 CIPFA Paper**

The Chair referred to the CIPFA Paper he circulated in advance of the meeting advising that this would be used to inform the next meeting. David Bentley gave an overview of the paper advising that it would assist councils in managing estates/assets. It was agreed there was merit in passing the paper to the Community Planning Sub Group and Angela agreed to copy it to the Group's DOE Contact.

**Action: Angela Fitzpatrick**

## **7.3 BCC Commissioned Paper**

Cathy Reynolds advised that the aim is to have this paper for the next meeting and she would send to Angela for circulation as soon as available.

**Action: Angela Fitzpatrick**

## **8. STUDY VISIT**

The Chair advised that due to the 30<sup>th</sup> June 2006 deadline for the report, it would not be feasible for the Sub Group to undertake a study visit in advance. However, the group agreed that a visit may be of value at a later date.

## **9. NEXT STEPS**

The Legislative and Estates/Asset Management groups to produce reports for presentation at the next meeting scheduled for 15<sup>th</sup> June 2006 (meeting on 9<sup>th</sup> June cancelled). A further meeting was arranged to sign off the report for 28<sup>th</sup> June from 10am – 12.30pm in the Castle Upton Suite, Hilton Hotel, Templepatrick. The Chair agreed to circulate a draft report structure to members for information in advance of the meeting.

**Action: Tommy O'Reilly**

**10. A.O.B**

There was no further business to be discussed. The Chair thanked members for their contributions and attendance and the meeting concluded.