

# Application for Scheduled Monument Consent

The Historic Monuments and Archeological Objects (N.I) Order 1995

Please complete this form in CAPITAL LETTERS or typescript.



## 1. Applicant

Full Name: .....

Address: .....Townland:.....

.....

.....

.....Postcode: .....

## 2. Occupier of monument (if not the applicant)

Full Name: .....

Address: .....Townland:.....

.....

.....

.....Postcode: .....

## 3. Monument to which the application relates

Townland: .....

Type: .....

Name (if any): .....

SMR No: .....

P.T.O



**6.** I/We hereby apply for scheduled monument consent for the works described in this application and shown on the accompanying plans and drawings:

Signed: .....Date: .....

on behalf of: .....\*

\* if the application is being dealt with by an agent, to whom correspondence should be sent, state the:

Agents name: .....

Address: .....

.....

.....Postcode: .....

Tel No: .....

Please return the completed form to:

**Northern Ireland Environment Agency: Built Heritage, Waterman House, 5-33 Hill Street, Belfast, BT1 2LA**

**7.** The Department may refuse to entertain an application for Scheduled Monument Consent unless it is accompanied by one or other of the following certificates signed by or on behalf of the applicant.

**a)** To be signed by an applicant who owns the monument outright.

**I certify that I have given the requisite notice of this application to all persons other than the applicant who, at the beginning of the period of twenty-one days which ended on the date of the application, were the owners \* of the monument to which the application relates, namely:**

Signed: .....Date: .....

**b)** To be signed by an applicant who does not own any part of the monument or who owns only part of it.

**I certify that I have given the requisite notice of this application to all persons other than the applicant who, at the beginning of the period of twenty-one days which ended on the date of the application, were the owners \* of the monument to which the application relates, namely:**

Name

Address

Signed: .....Date: .....

**c)** To be signed by an applicant who either does not own any part of a monument or who is part owner of the monument and who in either case has served the required notice on some, but not all of the (other) owners.

**I certify that the applicant:**

**1) is unable to issue a certificate in accordance with Article 39 of the Historic Monument and Archaeological Objects (NI) Order 1995.**

2) has given the requisite notice of this application to the following persons who, at the beginning of the period of twenty-one days, which ended on the date of the application, were the owners\* of the monument to which the application relates, namely:

Name

Address

Signed: .....Date: .....  
applicant/agent (delete as applicable)

d) To be signed by an applicant who either does not own any part of the monument and who has tried to discover the owner(s), but cannot; or who is a part-owner of the monument and who has tried to discover the other part-owner(s) but cannot.

**I certify that the applicant is unable to issue a certificate in accordance with Article 39 but has taken such steps as are reasonably open to him to ascertain the names and addresses of the other persons who, at the beginning of the period of twenty-one days, which ended on the date of this application, were owners\* of the monument to which the application relates and has been unable to do so.**

Signed: .....Date: .....

\* In all these certificates 'owner' means a person who is, for the time being, the estate owner in respect of the fee simple in the monument, or is entitled to a tenancy of the monument granted or extended for a term of years, of which not less than seven years remain unexpired.

Northern Ireland Environment Agency  
Waterman House  
5-33 Hill Street  
Belfast BT1 2LA  
T. 0845 302 0008

[www.ni-environment.gov.uk](http://www.ni-environment.gov.uk)

Our aim is to protect, conserve and promote the natural and built environment for the benefit of present and future generations.