

APPLICATION FORM

FOR MEMBER OF THE COUNCIL FOR NATURE CONSERVATION AND THE COUNTRYSIDE

Notes on completion:

Applications must be made using the appropriate form (attached). CVs are not acceptable. Please read these notes and the information pack carefully before completing the application form in **BLACK** ink or typescript. Please use **BLOCK CAPITALS**.

The Department of the Environment is committed to the principles of public appointments based on merit with independent assessment, openness and transparency of process. The Department is committed to providing equality of opportunity for all nominees. Applications are welcomed regardless of gender, age, marital status, disability, religion, ethnic origin, political opinion, sexual orientation or whether or not you have dependants.

The Department is required to monitor the age, gender, ethnic origin, community background and disability of all candidates to ensure that equal opportunity measures are effective. **The relevant Monitoring Section should therefore be completed and returned.** The Department is also required to monitor the political activity of candidates and this Monitoring Section should also be completed. Neither of the Monitoring Sections will be seen by the panel shortlisting or interviewing candidates. It is also a requirement that announcements about successful candidates should contain details of their recent political activity and details of any other public appointments held. All the information being gathered is maintained and processed strictly in accordance with our Data Protection Registration for public appointment purposes only.

When completed this form should be returned by **Friday 8 July 2005** to the address below:

Miss Suzanne Warnock
Environmental Policy Group
Room 1305
13th Floor
River House
48 High Street
BELFAST
BT1 2AW

Telephone: (028) 9025 7333
Fax: (028) 9025 7300
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RESTRICTED - APPOINTMENTS

**APPOINTMENT FOR MEMBER OF THE
COUNCIL FOR NATURE CONSERVATION AND THE COUNTRYSIDE**

Reference:	
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SECTION 1: Personal Details	
Surname:	
Forename:	
Title: (Mr / Mrs / Miss / Ms / Dr/ Prof / other)	
Home Address:	
Postcode:	
Telephone No:	
Business Address:	
Postcode:	
Telephone No:	Ext:
E-mail Address:	
How did you hear about the post? Newspaper / Journal / Other (please state)	

SECTION 2: Interest in Nature Conservation and Countryside Issues

An active interest in nature conservation and countryside issues is desirable.

**Do you have an active interest in nature conservation and countryside issues?
Yes/No**

If Yes, please outline the extent of your interest.

SECTION 3: Competencies: Agriculture

**Have you any professional training and/or experience in this competency?
Yes/No**

If Yes, please outline the extent of your knowledge and experience and list any relevant qualifications.

SECTION 3: Competencies: Environmental Economics

Have you any professional training and/or experience in evaluating the social and economic benefit of the environment? Yes/No

If Yes, please outline the extent of your knowledge and experience and list any relevant qualifications.

SECTION 3: Competencies: Local Government/Public Administration

**Have you any professional training and/or experience in this competency?
Yes/No**

If Yes, please outline the extent of your knowledge and experience and list any relevant qualifications.

SECTION 3: Competencies: Access and Outdoor Recreation

**Have you any professional training and/or experience in this competency?
Yes/No**

If Yes, please outline the extent of your knowledge and experience and list any relevant qualifications.

SECTION 3: Competencies: Forestry/Estate Management/Land Agency

**Have you any professional training and/or experience in this competency?
Yes/No**

If Yes, please outline the extent of your knowledge and experience and list any relevant qualifications.

SECTION 3: Competencies: Fishing/Aquaculture

**Have you any professional training and/or experience in this competency?
Yes/No**

If Yes, please outline the extent of your knowledge and experience and list any relevant qualifications.

SECTION 3: Competencies: Industry/Tourism/Rural Regeneration

**Have you any professional training and/or experience in this competency?
Yes/No**

If Yes, please outline the extent of your knowledge and experience and list any relevant qualifications.

SECTION 3: Competencies: Environmental Education

**Have you any professional training and/or experience in this competency?
Yes/No**

If Yes, please outline the extent of your knowledge and experience and list any relevant qualifications.

SECTION 3: Competencies: Environmental Organisations/PR experience on environmental matters

**Have you any professional training and/or experience in this competency?
Yes/No**

If Yes, please outline the extent of your knowledge and experience and list any relevant qualifications.

SECTION 3: Competencies: Earth Science

**Have you any professional training and/or experience in this competency?
Yes/No**

If Yes, please outline the extent of your knowledge and experience and list any relevant qualifications.

SECTION 3: Competencies: Marine and Aquatic Science

**Have you any professional training and/or experience in this competency?
Yes/No**

If Yes, please outline the extent of your knowledge and experience and list any relevant qualifications.

SECTION 3: Competencies: Terrestrial Ecology

**Have you any professional training and/or experience in this competency?
Yes/No**

If Yes, please outline the extent of your knowledge and experience and list any relevant qualifications.

SECTION 3: Competencies: Biology/Botany/Zoology

**Have you any professional training and/or experience in this competency?
Yes/No**

If Yes, please outline the extent of your knowledge and experience and list any relevant qualifications.

SECTION 3: Competencies: Geography/Environmental Science

**Have you any professional training and/or experience in this competency?
Yes/No**

If Yes, please outline the extent of your knowledge and experience and list any relevant qualifications.

SECTION 3: Competencies: Planning/Landscape Architecture

**Have you any professional training and/or experience in this competency?
Yes/No**

If Yes, please outline the extent of your knowledge and experience and list any relevant qualifications.

SECTION 4: Pen Picture

Please provide details of any other skills and experience not already covered in previous sections, which in your opinion, best demonstrate that you have the necessary qualities.

Please restrict comments to box provided. No supplementary pages can be submitted.

SECTION 5: Public Appointments					
(Please give details of present and previous appointments and salary, if any)					
Dates of Appointment		Organisation	Position Held	Term of Office	Salary £
From	To				

If you are successful the information in Section 5 will be used in any press announcements and should therefore be accurate and complete

SECTION 6: Other Appointments				
(Please give details of present and previous voluntary service)				
Dates of Appointment		Organisation	Position Held	Term of Office
From	To			

SECTION 7: Conflicts of Interest

Have you, or your immediate family, any other interests which might be construed as being in conflict with the appointment for which you are applying and which might, in future, be raised in public? Yes/No

If yes, please provide details.

DATA PROTECTION

I understand and accept that the information I have provided in this form will be processed by the Department of the Environment in accordance with its Data Protection Registration, for purposes of making public appointments and that this may involve disclosing information to other Government Departments and the Commissioner for Public Appointments.

DECLARATION

I declare that the information I have given in support of my nomination is true and complete to the best of my knowledge. I understand that if I am appointed and if the information I have provided is incorrect, or any of the statements made in this declaration are untrue, or subsequently circumstances arise at any time before the end of my term of office which would render any such statements untrue, then my tenure of office may be terminated.

SIGNATURE: _____

DATE: _____

Reference:	
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FOR MONITORING PURPOSES ONLY – INDIVIDUAL NAMES WILL NOT BE DISCLOSED

The overriding consideration when making public appointments is the selection of the most suitable person for any particular vacancy. Ministers and Departments are anxious to ensure that the pool of candidates from which appointments are made contains a fair and equitable representation of the Northern Ireland community and, to allow this to be monitored, it is important to obtain appropriate data on applicants. This information will have no bearing on the appointment itself but will only be used for statistical monitoring of the public appointments process.

This information will **not** be made available to sifting and interview panels.

Date of Birth:	
Gender:	

Ethnic Background			
To which of these ethnic groups do you belong?			
White		Bangladeshi	
Chinese		Black-Caribbean	
Indian		Irish Traveller	
Black-African		Other (please specify)	
Pakistani			

Community Background	
To help in the monitoring of community background within the public appointments process, please provide the following information:	
My background is that of the Protestant community	
My background is that of the Roman Catholic community	
I do not have a Protestant or Roman Catholic community background	

Disability	
The Disability Discrimination Act 1995 defines disability as a physical or mental impairment, which has a substantial and long term adverse effect on a person's ability to carry out normal day to day activities.	
In these terms do you consider yourself to be disabled?	Yes / No

If you have answered "yes" and are subsequently invited to interview, you will be asked to identify any particular requirements you may have to facilitate your attendance.

This information will be used only for statistical monitoring of the public appointments process.

Thank you for your assistance in this matter.

Reference:	
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Political Activity Question

All applicants for a public appointment should complete the question below.

This question is asked because it enables the monitoring of political activity of candidates for a public appointment, in so far as it is already in the public domain. Neither activity, nor affiliation, is a criterion for appointment (except where statute dictates specific representation).

If you are successful, the information provided will be published with the announcement of your appointment.

Please indicate which of the following activities you have undertaken during the last 5 years by ticking the appropriate box and by providing details of your involvement. Name the political party or body for which you have been active. If you have been or are an Independent or have sought or obtained office as a representative of a particular interest group you should state this. You should tick all relevant categories.

A	Obtained office as a District Councillor, MP, MEP, MLA, etc.	
	Stood as a candidate for one of the above offices	
	Spoken on behalf of a political party or candidate	
B	Acted as a political agent	
	Held office such as Chair, Treasurer or Secretary of a local branch of a political party	
	Canvassed on behalf of a political party or candidate, or helped at elections	
	Undertaken any other political activity which you consider relevant	
C	Made a recordable donation to a political party ¹	
D	None of the above activities apply	
Details of involvement:		
Name of party for which activity undertaken:		

Name **Signature** **Date**

This form is for monitoring purposes only and therefore will be detached from your application and will not be seen by any selection panels. However, it is appreciated that the above activities may have given you experience of committee work, collective decision-making, resolving conflict and public speaking. Should you consider such experience to be relevant to the stipulated criteria for this appointment you may also wish to record it in the appropriate section of the application form. You should not however include in the application form the name of the political party with which you gained this experience.

¹ The Political Parties, Elections and Referendums Act 2000 requires the Electoral Commission to publish a register of recordable donations (donations from any individual totalling more than £5000 in any calendar year, or more than £1000 if made to a subsidiary accounting unit such as a constituency association, local branch, women's or youth organisation). These provisions became effective from 16 February 2001.