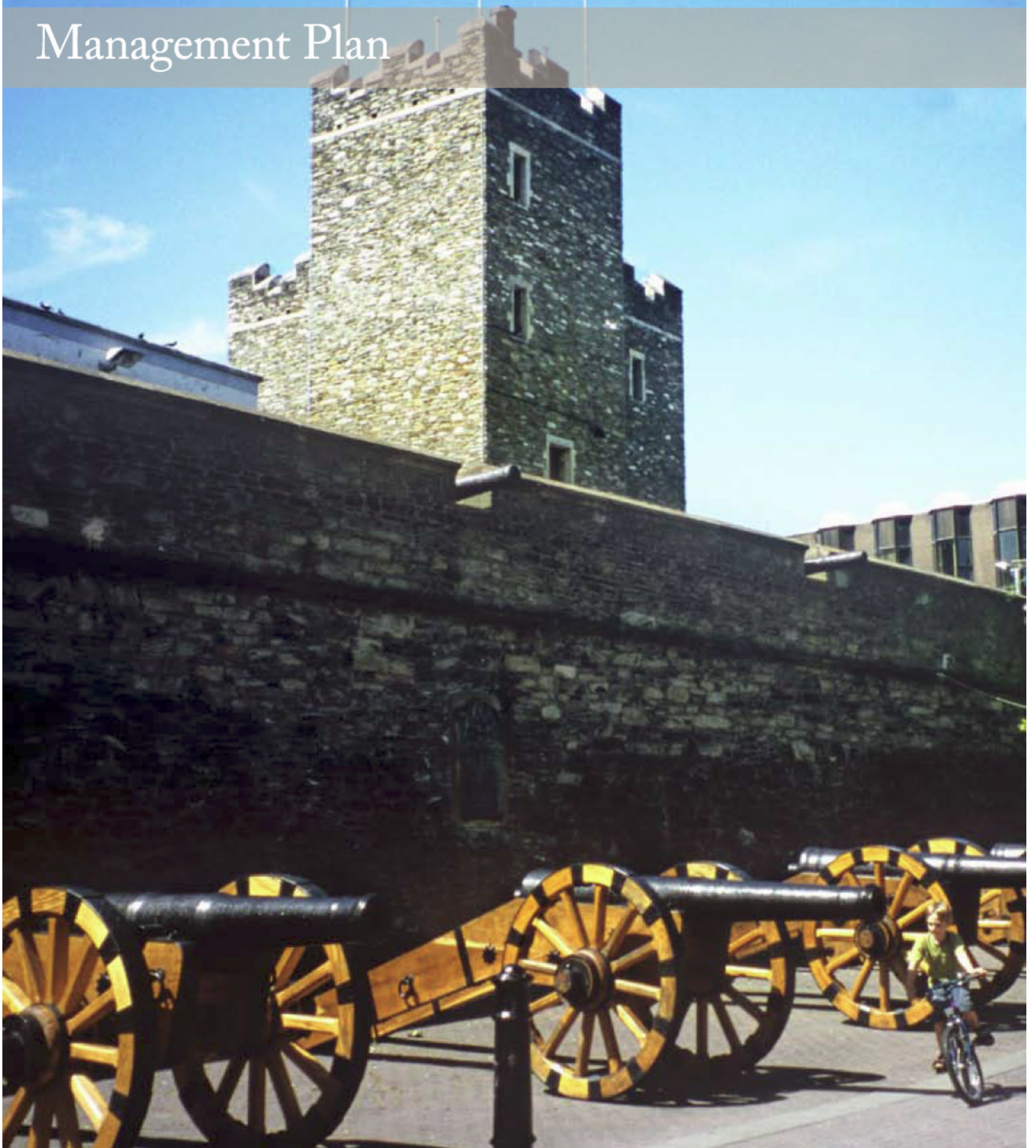


Derry City Walls

Management Plan



DERRY CITY WALLS

MANAGEMENT PLAN

EDITION 2

July 2010

Prepared for

DERRY CITY COUNCIL

NORTHERN IRELAND ENVIRONMENT AGENCY

THE NORTHERN IRELAND TOURIST BOARD

by

Alastair Coey Architects

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Introduction

TERMS OF REFERENCE

This Management Plan for Derry's City Walls has been prepared by Alastair Coey Architects in consultation with the City Walls Steering Group. It complements a Conservation Plan published in August 2007 (which sets out the agreed basis for future decisions in regard to the monument) and is the primary document referred to throughout the Management Plan. The brief for the commission stated:

'It is intended that the Management Plan will create the co-ordinated and consensual framework for the long term sustainable management of the monument. It will clearly set out the multi-agency responsibilities in regard to the structure and set out the agreed priorities for future development.'

THE NEED FOR A MANAGEMENT PLAN

Management Plans provide the means for establishing an appropriate balance between the needs of conservation, access, sustainable economic development, and the needs of the local community ... an underlying principle is that of 'sustainability' which strikes a balance between maximising enjoyment and use ...while still preserving the values and fabric of the site and its setting and ensuring that their universal significance is not impaired for future generations.

Hadrian's Wall World Heritage Site Management Plan 2002-2007

A number of agencies have direct involvement in the management of Derry's City Walls. Many other organisations and individuals are stakeholders with some interest in their good management. On the wider front there is a broad constituency ranging from citizens to tourists which will benefit from the monument being properly managed. The Management Plan builds on the consensus established during preparation of the Conservation Plan with the aim of realising the full potential of the Monument.

After formal adoption of the Management Plan, it is anticipated that it will have a five-year lifespan and that it will be independently reviewed in year four.

The Management Plan should be regarded as an evolving document. It is envisaged that it will develop considerably over its initial years. Procedures proposed will initially need to be adopted, then, tested in practice and, finally, their effectiveness will need to be reviewed. The Review of Public Administration and the Review of Environmental Governance are both likely to have a major impact on the Management Plan in the initial period.

THE STEERING GROUP

The Management Plan was evolved in consultation with a Steering Group (which was also involved in preparation of the Conservation Plan) consisting of the following people each of whom currently have practical responsibilities in regard to the Monument:

- Manus Deery, Historic Buildings Unit, Northern Ireland Environment Agency
- Rhonda Robinson (succeeding Dr Chris Lynn)Historic Monuments Unit, Northern Ireland Environment Agency
- Michael Sleator, Direct Labour Organisation, Historic Monuments Unit, Northern Ireland Environment Agency
- Jim Roddy (succeeding Stephen Kelly), Director, City Centre Initiative
- John Kelpie, City Engineer, Derry City Council
- Tony Monaghan, Economic Development Section, Derry City Council
- Mark Lusby Economic Development Section, Derry City Council
- Jim McGrath, Waste Management, Derry City Council
- Danny McCartney, Waste Management, Derry City Council
- Austin Montgomery (succeeding the late Laim McAlister), Road Service, Department of Regional Development
- Alastair Coey, Alastair Coey Architects

LAYOUT OF WALLS

For clarity and ease of reference the walls (see figure 1) are assumed to form a rectangle with its north side facing Shipquay Place (in fact the short North Side actually faces north-east, the long East Side faces south-east, the short South Side does face south and the long West Side faces north-west). The walls are then broken down into twenty-nine discrete sections as follows:

North side

- Section 01 Magazine Gate
- Section 02 Wall between Magazine Gate and Ship Quay Gate
- Section 03 Ship Quay Gate
- Section 04 Wall between Ship Quay Gate and Site of Water Bastion
- Section 05 Site of Water Bastion

East side

- Section 06 Wall between Site of Water Bastion and Newmarket Street (East Wall)
- Section 07 Wall between Newmarket Street and New Gate Bastion
- Section 08 New Gate Bastion
- Section 09 Wall between New Gate Bastion and Ferry Quay Gate
- Section 10 Ferry Quay Gate
- Section 11 Wall between Ferry Quay Gate and Artillery Bastion
- Section 12 Artillery Bastion
- Section 13 Wall between Artillery Bastion and New Gate
- Section 14 New Gate
- Section 15 Wall between New Gate and Church Bastion (Church Wall)

South side

- Section 16 Church Bastion
- Section 17 Wall between Church Bastion and Bishop's Gate
- Section 18 Bishop's Gate
- Section 19 Wall between Bishop's Gate and Double Bastion (Mall Wall)
- Section 20 Double Bastion

West side

- Section 21 Wall between Double Bastion and Royal Bastion (Grand Parade)
- Section 22 Royal Bastion
- Section 23 Wall between Royal Bastion and Butcher Gate
- Section 24 Butcher Gate

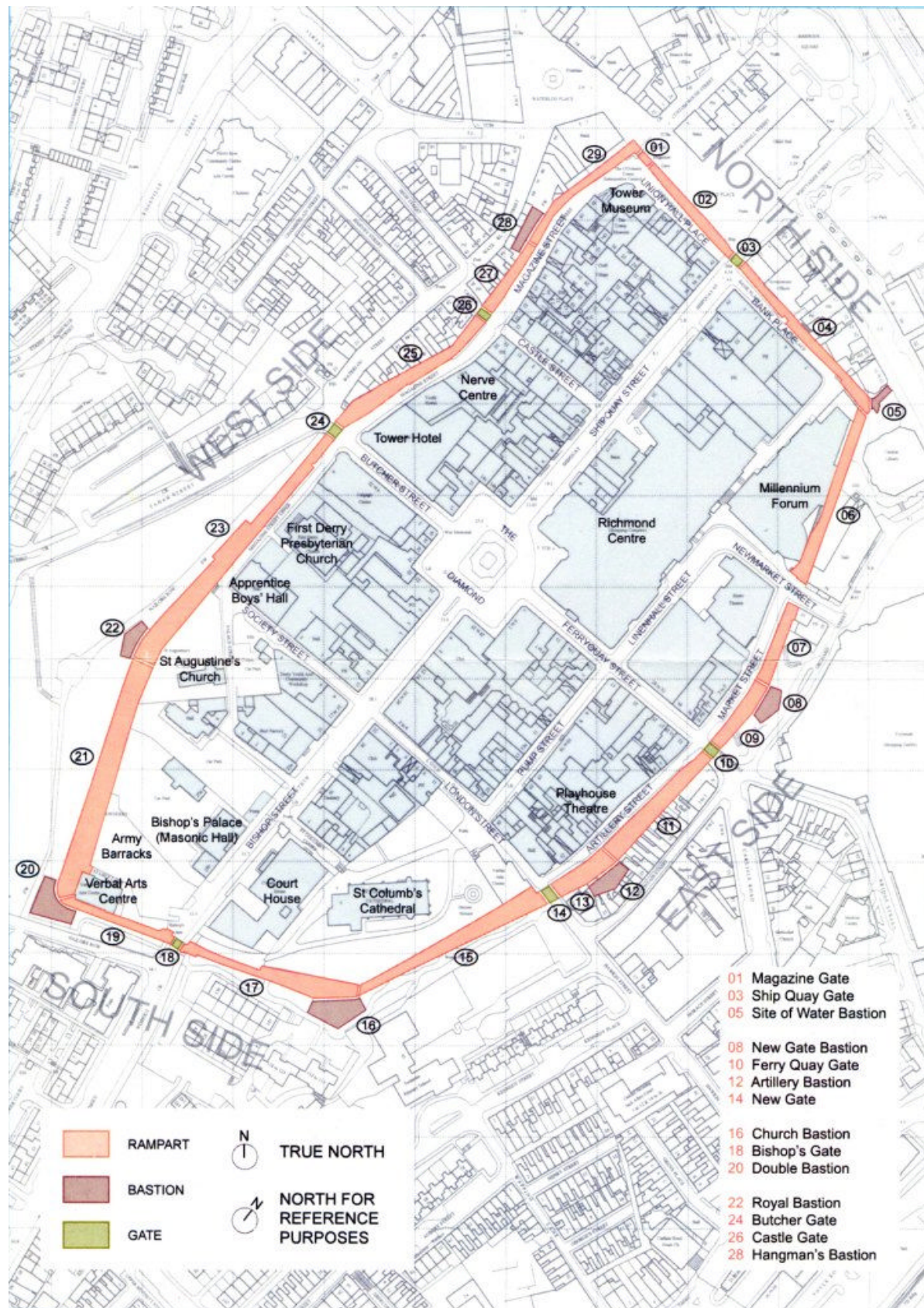
- Section 25 Wall between Butcher Gate and Castle Gate (including site of Hangman's Bastion)
- Section 26 Castle Gate
- Section 27 Wall between Castle Gate and Gunner's Bastion
- Section 28 Gunner's Bastion
- Section 29 Wall between Gunner's Bastion and Magazine Gate (including site of Magazine and site of Coward's Bastion)

The Conservation Plan proposes that the above designation should be adopted in all future technical reference to the Walls. Consistently applied, this will facilitate the identification of defects and other issues.

SURVEY MATERIAL

A digital measured survey, digital photographic survey, and 35mm slide photographic survey of the Monument, were prepared in conjunction with development of the Management Plan. A full set of these surveys has been lodged in the Monuments and Buildings Record held by the Northern Ireland Environment Agency in Waterman House, Hill Street, Belfast. A set of digital plans and images is also appended to the hard copies of this document which are held by NIEA and the Museum and Heritage Service of Derry City Council.

Figure 1: Layout of City Walls



Significance of the Monument

The Walls of Londonderry, once its strength, are now its ornament.

(Visitor Comment, 1827)

A detailed description of the architectural and historical evolution of the walls is provided in the Conservation Plan. Reproduced below are the key conclusions on its value and significance which should inform all future work to the monument.

A VISION FOR DERRY'S CITY WALLS

Derry's City Walls will be preserved in perpetuity for the enjoyment of citizens and visitors alike. The walls will be maintained to the highest possible conservation standards. High quality interpretation, accessible to young and old and those with disability, will be used to explain their fascinating history in relation to the growth of the city and the development of the north-west of Ireland. The walls will continue to be of iconic significance in the future promotion of the city. Links with other European walled cities will be developed.

THE SIGNIFICANCE OF THE CITY WALLS

The following is a list of the significant aspects of the Monument as outlined in the Conservation Plan.

Derry's walls are of exceptional significance and require conservation and management in the public interest because:

1. The seventeenth century walls of the city of Londonderry, the largest monument in State care in Northern Ireland, are the only unbreached surviving walled city in Ireland, and among the most complete in the British Isles.
2. They are an expression of the strategic significance of Derry in north-west Ireland and, both in themselves and in relation to other walled towns, illuminate Irish history.
3. The walls are an intact example of seventeenth century military architecture
4. The well preserved structure of the walls and gates, with their various repairs and alterations, are a visually impressive artefact.

5. They contain archaeological and other physical evidence which illustrate their history and that of the city
6. They enclose, defend and were designed as an integral part of the 'ideal plan' cruciform street layout of the 17th century city. This is further reinforced by the Historic City Conservation Area designation
7. Their symbolism in Irish history is powerful;
8. The walled city relates not only to the history of Ireland but also to other walled cities in Europe (for example Vitry-le-François in France and Lucca in Tuscany) and to north America (Old Quebec City is the only remaining city north of Mexico with intact surrounding walls)
9. The City of London built them at a period when its mercantile and financial basis was being developed. Although now in the guardianship of the Environment and Heritage Service, The Honourable the Irish Society still own, and take an active interest in, their preservation, thus perpetuating a historic relationship with one of the world's greatest cities;

COMPLEMENTARY SIGNIFICANCES

10. The walls, bastions and some areas in their immediate vicinity are a ready-made promenade and grandstand, which have the potential to be both a venue for major events, and an important educational and recreational resource that could attract and entertain citizens and tourists alike.
11. The walls and their immediate hinterland are a habitat for various flora and fauna;
12. The walls are integral to the lives of the people of the City. As such they have the potential to assist in developing understanding between two divided communities and offer a distinct opportunity to enhance and extend the city's sense of identity.
13. A number of cultural events, organised by the various arts venues located in adjoining streets, use the walls as a backdrop

THREATS TO SIGNIFICANCE

The principal threats to the significance of the City Walls are:

1. Lack of knowledge and failure to appreciate the asset.
2. Incremental degradation of the historic fabric as a result of natural weathering and erosion and mechanical damage caused by traffic and other uses.
3. Neglect or inappropriate management and maintenance regimes.

4. Inappropriate development which may have adverse visual and other impacts upon its setting.
5. Loss of potentially important open space adjacent to the walls.
6. Vandalism and anti-social behaviour resulting in physical damage and under-use.
7. Inappropriate modern interventions such as street furniture including seating, signage and railings.
8. Health and safety measures which might compromise authenticity.
9. The negative impact of security installations.

Management Procedures

The Conservation Plan states in Policy 08:

A Management Plan shall be prepared to provide guidance for the ongoing maintenance, conservation, repair and possible 'restoration' of the Monument and for the organisation of events.

The purpose of the management and maintenance procedures contained in this Management Plan is to provide a guide for the future development and management of Derry's City Walls, taking into account practical requirements for use as well as the retention of significance. Systematic, regular and prompt minor remedial works will ensure that the monument will continue to stand for the foreseeable future.

The procedures are framed to:

- be flexible enough to facilitate the continued use of the monument;
- retain or complement the character and quality of the existing structures when planning repairs, adaptations or development;
- respond to existing or proposed patterns of development which might adversely affect the monument and which might be in need of modification;
- emphasise the need to include conservation advice within the decision-making process of future developments.

BASIS OF APPROACH

Legislation in regard to historic monuments must underpin all decisions in regard to the future development of the Monument. A copy of relevant parts of the *Historic Monuments and Archaeological Objects (NI) Order 1995* is appended to this plan. *The Burra Charter: the Australia ICOMOS Charter for Places of Cultural*

Significance 1999 is complementary to the spirit of the local legislation and is a useful general guide to the conservation of places such as Derry's City Walls. It provides a philosophical framework that can explain in more detail the reasoning behind the legislation. It is flexible and recognises the need for the continued development that is associated with continuing occupation of a site. A copy of the Charter is also appended to this plan.

MANAGEMENT

The establishment of a coordinated and consensual framework for the management of the Monument requires clear communication among partner organisations, an ability to respond promptly to cross cutting issues and the prompt identification of gaps or any duplication. Without pro-active monitoring, and strong coordination the potential of the Management Plan and Conservation Plan to improve and develop the asset of the city walls into the future will not be realised. A properly functioning Management Group is considered essential to the effective management of the Monument. This is outlined as Policy 07 of the Conservation Plan which states:

A Management Group shall be established and shall meet periodically to review and update the Conservation Plan and the Management Plan.

The main functions of the Management Group will be to:

- ensure that the procedures contained in the Management Plan are implemented;
- develop and refine the procedures of the Management Plan including the clarification of funding issues;
- monitor the progress and success of implementation;
- agree timescales for delivery of policies outlined in the Conservation Plan;
- coordinate approval of Walls-based events;
- review and update the plan on at least a five year basis;
- ensure that the full potential of the city walls can be realised.

Meetings of the Management Group will be chaired by a senior representative of Northern Ireland Environment Agency who will have an ongoing involvement.

The Committee Members will be initially the designated representatives of each of the organisations currently involved in the management, maintenance, conservation, and adaptation of the Monument. These are:

- Northern Ireland Environment Agency, (Built Heritage Directorate & Regional Operations Unit of Natural Heritage Directorate) NIEA:BH, NIEA:RO
- Derry City Council - City Engineers Department; Economic Development Section; Museum and Heritage Section
- DRD Roads Service
- City Centre Initiative

Also involved more peripherally are:

- DoE Planning Service which considers planning applications near to the Monument which is the focus of a Conservation Area
- DSD North West Development Office which has provided funding for past restoration and interpretation and some continuing maintenance
- The Police Service of Northern Ireland which is responsible for the security installations on the Monument and for community policing
- The Honourable the Irish Society is the owner of the Monument but since 1955 has not taken an active part in their management. Under a far-reaching guardianship agreement responsibility for management has been signed over to the state. As part of discussions relating to this plan the Society has expressed a wish to become more involved in management issues in the future.
- The Derry Visitor and Convention Bureau, which seeks to realise the potential of the walls for tourism and is a focal point for those seeking guided tours.
- The Northern Ireland Tourist Board which has been responsible for initiating the Walled City Signature Destination Project which seeks to place the city walls at the heart of a wider tourism strategy for the city and Northern Ireland.

Members of the Management Group must have a working knowledge of the Monument and the authority to make decisions about its future. It is intended that a place on the Management Group should be extended to all of the above organisations initially with the group then being given the power co-opt representatives from other organisations as felt necessary.

It is proposed that the Management Group will have two set meetings per year though it will be for the group once formulated to decide upon frequency.

It is proposed that the Group should hold an annual meeting with all of the stakeholders identified in the Conservation Plan process to ensure that there is clarity on the decisions made.

One of the first tasks of the Management Group will be to agree key objectives for completion within the five year lifespan of the Management Plan. A draft action plan, which identifies all of the issues raised in the Conservation Plan and Management Plan, is included with this document to help inform this discussion.

It is proposed that, because of the complexity of coordinating day-to-day management of the Monument and the potential to significantly improve ongoing management, that the Group should aspire to the appointment of a Monument Manager as a full-time appointment based in Derry. This role would require a balance of administrative, technical and personnel skills. It would be the Manager's responsibility to:

- Ensure the objectives of the Management Plan are met;
- Prepare an annual programme of work for agreement by the Management Group in consultation with the organisations involved in the management of the Monument;
- Prepare annual progress reports;
- act as a contact point for day to day issues;

- Collate and archive all documentation, whether historical or arising from current work programmes, relating to the Monument.

The Management Plan should be updated as and when revisions are made and fully reviewed every three to five years.

CONTINUITY OF CONSERVATION ADVICE

Irreparable damage can be caused to historic monuments by inexperienced or inadequate professional advice. Implementation of the procedures contained in this Management Plan can only be successfully achieved if work is conceived and implemented under the guidance of appropriately qualified professionals and tradespersons.

Archaeologists

The Monument is of immense archaeological significance. Arguably, the greatest interest lies in the core structure of the walls which has been least disrupted with the passage of time and may therefore contain more of direct archaeological interest. Archaeologists employed to work on the Monument should have demonstrable experience of work on similar structures.

Architects

Should have demonstrable experience of work on historic masonry structures and should either be accredited in conservation by a professional body or have a post-graduate qualification in building conservation.

Structural Engineers

Should demonstrate the ability to design structural interventions in a sympathetic and minimalist manner.

Tradespersons and craftsmen

All tradespersons engaged to work on any aspect of the monument should be given a basic introduction to its significance and the need for meticulous attention to detail and compliance with standard procedures. Where appropriate, evidence of previous relevant experience should be sought before a tradesperson is engaged and, if necessary, specialist training, for example, in the practical use of lime mortars should be provided.

Directory of Partner Organisations

NOTE ON MANAGEMENT TASKS AND PARTNER ORGANISATIONS

The responsibilities identified in this Plan have been evolved, in some cases, to fill a perceived gap in provision or, in others, to add extra quality to the existing management regimes. In some cases in the past work has been carried out without a clear funding stream and has been of a temporary nature. The association of an agency with an existing task in this plan should therefore not be taken to imply that it is either statutorily responsible for this (except where indicated) or that it has agreed to fund this work for the foreseeable future. It will be for the Management Group to resolve these issues as the plan evolves.

DIRECTORY (Last updated 26/07/2010)

The following list comprises the main partner organisations and telephone contacts envisaged as necessary for the effective management of the Monument:

• Derry City Walls Management Group (DCWMG)

Contact Persons: Rhonda Robinson, Senior Archaeologist
 Tel: 028 9054 3035
 Fax: 028 9054 3111
 Email: Rhonda.Robinson@doeni.gov.uk
 Website: www.ni-environment.gov.uk
 Postal Address: Northern Ireland Environment Agency
 Built Heritage Directorate
 Waterman House
 5-33 Hill Street,
 Belfast
 BT1 2LA

• Derry City Centre Initiative (DCCI)

Contact persons: Jim Roddy
 Tel: 028 7136 0169
 Email: jim@cciderry.com
 Website: www.cciderry.com
 Postal Address: 10-11 The Craft Village
 Magazine Street
 Derry Londonderry
 BT48 6AR

• Derry City Council (DCC) City Engineers Department

Contact persons: John Kelpie, City Engineer
 Tel: 028 71 365151
 Email: John.Kelpie@derrycity.gov.uk
 Website: www.derrycity.gov.uk
 Postal Address: Derry City Council
 Council Offices
 98 Strand Road

Derry,
BT48 7NN

- **Derry City Council (DCC) City Engineers Department**
Contact persons: Jim McGrath, Waste Management
Tel: 028 71 365151
Fax:
Email: Jim.McGrath@derrycity.gov.uk
Website: www.derrycity.gov.uk
Postal Address: Derry City Council
98 Strand Road
Derry,
BT48 7NN

- **Derry City Council (DCC) Economic Development Section**
Contact persons: Tony Monaghan, Acting Senior Economic
Development Officer
Tel: 028 71 365151
Fax:
Email: Tony.monaghan@derrycity.gov.uk
Website: www.derrycity.gov.uk
Postal Address: Derry City Council
98 Strand Road
Derry,
BT48 7NN

- **Derry City Council (DCC) Tourist Development Officer**
Contact persons: Mary Blake
Tel: 028 71 365151
Fax:
Email: Mary.Blake@derrycity.gov.uk
Website: www.derrycity.gov.uk
Postal Address: Derry City Council
98 Strand Road
Derry,
BT48 7NN

- **Derry City Council (DCC) Museums and Heritage Section**
Contact persons: Roisin Doherty
Tel: 028 7137 7331
Fax: 028 7137 7633
Email: Roisin.Doherty@derrycity.gov.uk
Website: www.derrycity.gov.uk
Postal Address: Derry City Council
Museum and Heritage Section
Harbour Museum
Harbour Square

Derry,
BT48 6AF

• **Derry City Council (DCC) Events**

Contact persons: Claire Lundy (Events)
Tel: 028 7136 5151
Email: Claire.Lundy@derrycity.gov.uk
Website: www.derrycity.gov.uk
Postal Address: Derry City Council
98 Strand Road
Derry
BT48 7NN

• **Derry Visitor and Convention Bureau**

Contact persons: Catherine O'Connor **Chief Executive**
Tel: 028 7137 7577
Fax: 028 7137 7992
Email: catherine.oconnor@derryvisitor.com
Website: www.derryvisitor.com
Postal Address: Derry Visitor and Convention Bureau
44 Foyle Street
Derry
BT48 6AT

• **Northern Ireland Environment Agency: Historic Monuments Unit**

Contact person: Rhonda Robinson, Senior Archaeologist
Tel: 028 9054 3035
Fax: 028 9054 3111
Email: Rhonda.Robinson@doeni.gov.uk
Website: www.ni-environment.gov.uk
Postal Address: Waterman House
5-33 Hill Street
Belfast
BT1 3LA

• **Northern Ireland Environment Agency Historic Monuments Unit, Direct Labour Organisation**

Contact person: Michael Sleator
Tel: 028 9261 1439
Fax: 028 9261 1681
Email: Michael.sleator@doeni.gov.uk
Website: www.ni-environment.gov.uk
Postal Address: Northern Ireland Environment Agency
7A Station Road
Moir
Craigavon
BT67 0NE

• Northern Ireland Environment Agency: Regional Operations (NIEA:RO)

Contact person: Michael Morgan
Tel: 028 3885 3955
Fax: 028 3885 1821
Email: Michael.morgan@doeni.gov.uk
Website: www.ni-environment.gov.uk
Postal Address: Peatlands Park
33 Derryhubbert Road
Dungannon
BT71 6NW

• Northern Ireland Environment Agency: Historic Buildings Unit

Contact person: Manus Deery, Principal Conservation Architect
Tel: 028 9054 3144
Fax: 028 9054 3150
Email: Manus.Deery@doeni.gov.uk
Website: www.ni-environment.gov.uk
Postal Address: Waterman House
5-33 Hill Street Belfast
Belfast
BT1 2LA

• Northern Ireland Environment Agency: Historic Buildings Unit- Area Architect

Contact person: Dermot Mac Randal, Senior Area Conservation Architect
Tel: 028 9054 3114
Email: Dermot.MacRandal@doeni.gov.uk
Website: www.ni-environment.gov.uk
Postal Address: Waterman House
5-33 Hill Street Belfast
BELFAST
BT1 2LA

**• Northern Ireland Environment Agency: Corporate Communications Unit
(Events promotion)**

Contact person: Clare Oliver, Communications Manager Built Heritage
Tel: 028 9056 9750
Email: Clare.Oliver@doeni.gov.uk
Website: www.ni-environment.gov.uk
Postal Address: Northern Ireland Environment Agency
Klondyke Building
Cromac Avenue
Gasworks Business Park
Lower Ormeau Road
Belfast
BT7 2JA

• Northern Ireland Tourist Board

Contact person: Martin Graham, Walled City Signature Project
Manager
Tel: 028 9044 1685
Email: m.graham@nitb.com
Website: www.nitb.com
Postal Address: Northern Ireland Tourist Board
59 North Street
Belfast

BT1 1NB

• Department of the Environment, Divisional Planning Office (DoEDPO)

Contact person: Mary MacIntyre (Divisional Planning Manager)
Tel: 028 7129 9079
Email: Mary.MacIntyre@doeni.gov.uk
Website: www.planningni.gov.uk
Postal Address: Orchard House
40 Foyle Street
Londonderry
BT48 6AT

• Department of the Environment, Divisional Planning Office (DoEDPO)

Contact person: Maura Fox (Development Manager)
Tel: 028 7129 9079
Email: Maura.fox@doeni.gov.uk
Website: www.planningni.gov.uk
Postal Address: Planning Service
Orchard House
40 Foyle Street
Londonderry
BT48 6AT

Department of the Environment, Divisional Planning Office

Contact person: Sharon Mulhern (Conservation Section)
Tel: 028 7129 9079
Email: Sharon.mulhern@doeni.gov.uk
Website: www.planningni.gov.uk
Postal Address: Planning Service
Orchard House
40 Foyle Street
Londonderry
BT48 6AT

• Department of Regional Development, Road Service (DRDRS)

Contact person: Keith Cradden
Robert McGonigle (Street Lighting)
Tel: 028 7132 1600
Fax: 028 7132 1662
Email: Keith.cradden@drdni.gov.uk
Website: www.rosdserviceni.gov.uk
Postal Address: 1 Crescent Road,
Londonderry
BT47

• **ILEX the urban regeneration company.**

Contact person: Mo Durkan
Tel: 028 7126 9226
Email: Mo.Durkan@ilex.org
Website: www.ilex.co.uk
Postal Address: ILEX
Exchange House
Exchange Place
Derry
BT47

• **The North West Development Office**

Contact person: Paul Laughlin
Tel: 028 7131 9900
Fax: 028 7131 9700
Email: Paul.Laughlin@dsdni.gov.uk
Website: www.dsdni.gov.uk
Postal Address: Orchard House
40 Foyle Street
Derry
BT48 7NN

• **The Honourable The Irish Society**

Contact person: Edward Montgomery
Tel: 028 7034 4796
Fax: 028 7035 6527
Mobile: 07876 477472
Email: theirishsociety@btconnect.com
Website: www.irishsociety.infm.ulst.ac.uk
Postal Address: The Honourable The Irish Society
Cutts House
54 Castleroe Road
Coleraine
BT51 3RL

• The Police Service of Northern Ireland (PSNI)

Contact persons: Area Commander, Chief Inspector Chris Yates
Tel: 0845 600 8000
Email: foyleDCU@psni.pnn.police.uk
Website: www.psni.police.uk
Postal Address: 81A Strand Road
Londonderry
BT48 7AA

• The Police Service of Northern Ireland (PSNI)

Contact persons: John Wilson, Crime Prevention / Architectural Liaison
Officer
Tel: 0845 600 8000, Ext 64717
Email: john.wilson4@psni.pnn.police.uk
Website: www.psni.police.uk
Postal Address: 51 Richill Park
Londonderry
BT47 1QZ

• Department of Justice (DoJ)

Contact person: Debbie Morgan / Karen McMullan
Tel: 028 90522393 / 22282
Fax:
Email: Debbie.morgan@dojni.x.gsi.gov.uk
Karen.mcmullan@dojni.x.gsi.gov.uk
PostalAddress: Rm. B4.
16 Castle Buildings
Stormont Estate
Belfast
BT4 3SG

Statutory Provisions and Procedures

INTRODUCTION

The segregation of management work into distinct tasks as outlined below has proved very useful in highlighting a number of issues which can be improved upon in regard to management and also in highlighting work which should be put on a more sustainable footing in regard to funding. In the interim the Steering Group has agreed that it is sensible that the existing agencies (who by and large have developed expertise in carrying out the tasks identified) should continue to be identified with these tasks. Changes to responsibilities may follow however with future changes to funding.

This Management Plan does not itself have statutory status and does not supplant the responsibilities of partner organisations or the legislative framework.

It is important that all management procedures carried out in connection with the Monument demonstrate best practice and comply with all relevant statutory requirements.

CONSULTATION

The following partner organisations may require to be consulted prior to carrying out work on the Monument:

ACTIVITY	ORGANISATION TO BE CONSULTED													
	CWMG	HMU	RO	DCC	RS	PSNI	NIO	DCCI	PS	HBU	NWDO	IS	ILEX	NITB
Work to the historic fabric	✓	✓												
Maintenance of trees	✓	✓	✓											
New street furniture	✓	✓		✓	✓									
New traffic signage	✓	✓			✓				✓					
New lighting installations	✓	✓		✓	✓	✓			✓					
Events	✓	✓		✓	✓	✓		✓						
Work to Security Items	✓	✓				✓	✓	✓						
Planning Application near to wall	✓	✓							✓					
Planning Application near to wall & affecting a listed building	✓	✓							✓	✓				
Regeneration proposal near walls.	✓	✓							✓		✓			
Updates on management of monument	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Impact upon Signature Proj														✓

Key to abbreviations used

CWMG	City Walls Management Group
HMU	Northern Ireland Environment Agency: Historic Monuments Unit
RO	Northern Ireland Environment Agency: Regional Operations
DCC	Derry City Council
RS	DRD: Road Service
PSNI	Police Service of Northern Ireland
DCCI	Derry City Centre Initiative
PS	DoE: Planning Service
HBU	Northern Ireland Environment Agency: Historic Buildings Unit
NWDO	DSD: North West Development Office
IS	The Honourable the Irish Society
ILEX	Ilex: The Urban Regeneration Company for the city
NITB	The Northern Ireland Tourist Board

Maintenance

INTRODUCTION

The maintenance of historic structures is a matter of considerable importance. The value of early intervention to address minor issues cannot be over emphasised. Early intervention can help prolong the life of historic fabric and can prevent costly major repair works. There is also added value in well-maintained heritage assets, particularly, but not only, in the context of tourism.

The implementation of the following maintenance tasks, whether of a routine or occasional nature, will ensure that the Monument is presented in the most effective manner and will assist in avoiding or deferring more large-scale interventions.

It is recommended that the management group evolve a checklist for those involved in routine maintenance tasks to improve the quality of reporting and increase the effectiveness of this function.

ROUTINE MAINTENANCE TASKS

Global inspection of Monument	
Description of procedure:	Visual inspection to identify sudden changes such as acts of vandalism, development of potential risk situations etc
Location:	Primarily wall walkways, platforms and steps but also vertical surfaces and adjoining land and property
Currently carried out by:	DCCI
Frequency:	Daily
Equipment required:	None
Comment:	<p>This daily inspection is carried out by the City Centre Wardens who currently report to the appropriate agency with responsibility for action.</p> <p>This task which has evolved with the wardens role is of immense benefit to the monument in ensuring swift responses to issues as they emerge and could be further improved by expansion.</p>

Dry cleaning of surfaces	
Description of procedure:	Sweeping of horizontal surfaces to remove dust, small litter etc
Location:	Wall walkways, platforms and steps
Currently carried out by:	DCC

Frequency:	Weekly
Equipment required:	Automatic brushing machine
Comment:	

Lighting	
Description of procedure:	Checking condition of fittings. Cleaning of fittings. Replacement of luminaries.
Location:	Wall walkways, platforms and steps
Currently carried out by:	DRD Road Service
Frequency:	Biannually
Equipment required:	Appropriate access equipment
Comment:	Due to high levels of vandalism the existing lighting is inoperable and no inspection is currently carried out..

Cleaning of gulleys and drains	
Description of procedure:	Removal of sediment from traps and drains
Location:	Wall walkways, platforms
Currently carried out by:	DRD:Roads Service
Frequency:	Annually
Equipment required:	Specialist equipment
Comment:	Responsibility for drain cleaning has not been clearly established

Litter picking	
Description of procedure:	Removal of dropped litter, including papers, packaging, cans and bottles
Location:	Wall walkways, platforms and steps
Currently carried out by:	DCC
Frequency:	Daily
Equipment required:	Hand-operated mechanical grabs, protective clothing, litter sacks
Comment:	

Bin emptying	
Description of procedure:	Removal of plastic bin liners and contents from official litter bins
Location:	Wall walkways and platforms
Currently carried out by:	DCC
Frequency:	Daily
Equipment required:	Wheeled litter cart
Comment:	Frequency of bin emptying should be reviewed regularly to ensure that bins in certain locations do not overflow

Dog fouling	
Description of procedure:	Removal of animal faeces and disinfection of surface
Location:	Wall walkways, platforms and steps
Currently carried out by:	DCC

Frequency:	Daily
Equipment required:	Proprietary machine
Comment:	

Inspection of surface condition	
Description of procedure:	Visual inspection of all pedestrian surfaces
Location:	Wall walkways, platforms and steps
Currently carried out by:	DRD Roads Service
Frequency:	Once every eight weeks
Equipment required:	Visual inspection
Comment:	

Cleaning of cannon, (Note: these are in DCC ownership)	
Description of procedure:	Cleaning with soapy water
Location:	Various locations
Currently carried out by:	No one at present (DCC)
Frequency:	See comment
Equipment required:	Cleaning equipment
Comment:	The need for cleaning of furniture is difficult to predict and a balance needs to be struck between prompt action as a result of abuse and routine maintenance necessary to keep the furniture in good condition. Experience will inform the frequency of the latter.

Cleaning of seats, signage, interpretation panels, and litter bins	
Description of procedure:	Cleaning with soapy water
Location:	Various locations
Currently carried out by:	No one at present (DCC)
Frequency:	See comment
Equipment required:	Cleaning equipment
Comment:	The need for cleaning of furniture is difficult to predict and a balance needs to be struck between prompt action as a result of abuse and routine maintenance necessary to keep the furniture in good condition. Experience will inform the frequency of the latter.

OCCASIONAL MAINTENANCE TASKS

Removal of litter from yards of properties abutting the Walls	
Description of procedure:	Removal of accumulated litter
Location:	Spaces which are not normally accessible such as private yards and narrow gaps
Currently carried out by:	DCC, NIEA
Frequency:	Annually
Equipment required:	Access equipment
Comment:	Arrangements need to be made with owners prior to carrying out work.

Wet cleaning of surfaces	
Description of procedure:	Removal of urine, excrement and vomit from surfaces
Location:	Wall walkways, platforms and steps
Currently carried out by:	DCC
Frequency:	When required
Equipment required:	Power washing equipment
Comment:	Removal to be carried out within four hours of notification

Treatment of snow and ice	
Description of procedure:	Application of 'salt' to slippery surfaces
Location:	Wall walkways, platforms and steps
Currently carried out by:	No one at present
Frequency:	When required
Equipment required:	
Comment:	Advance warning of icy conditions should enable application of 'white salt' to be carried out before ice forms. Consideration needs to be given to the negative visual impact created by the 'salt' residue.

Removal of unauthorised items	
Description of procedure:	Removal of posters, fencing etc.
Location:	Wall walkways, platforms and steps
Currently carried out by:	NIEA
Frequency:	When required
Equipment required:	
Comment:	Consent is required from NIEA as guardian to fix anything to the wall. Dependant upon the item NIEA will contact the owner and ask them to remove the item from their property. If this is not done within the notified period then it is removed by NIEA staff.

Treatment of weeds	
Description of procedure:	Removal of weeds
Location:	Walls, walkways, platforms and steps
Currently carried out by:	Walls – NIEA Walkways, platforms and steps – DRD:RS
Frequency:	Annually
Equipment required:	Spraying equipment, hand tools
Comment:	There is a debate as to whether chemical spraying or scuffling is more effective. Application of systemic surfactants is ineffective if weeds are not actively growing and if weather conditions are not suitable.

Tree surgery	
Description of procedure:	Removal of dead branches and overgrowth
Location:	Grand Parade (Section 21)
Currently carried out by:	No one at present (NIEA: Regional Operations have offered to deal with this item of work)
Frequency:	Annual
Equipment required:	
Comment:	Access to walls for equipment is provided beside the Verbal Arts Centre

Redecoration of metal work	
Description of procedure:	Preparation and repainting of cannon,
Location:	Various locations
Currently carried out by:	DCC – recently carried out.
Frequency:	Biennial
Equipment required:	Painter's equipment
Comment:	

Redecoration of metal work	
Description of procedure:	Preparation and repainting of, gates, railings, handrails etc.
Location:	Various locations
Currently carried out by:	NIEA
Frequency:	Biennial
Equipment required:	Painter's equipment
Comment:	

RESPONSE TASKS

Vandalism - Graffiti	
Description of procedure:	Removal of paint-based graffiti from surfaces
Location:	All surfaces
Currently carried out by:	DCC
Frequency:	When required
Equipment required:	
Comment:	This work must continue to be carried out using equipment and materials which have been authorised by NIEA for use on the wall. Some chemical graffiti treatments can

	result in damage to stone work.
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Vandalism - Physical damage to fabric	
Description of procedure:	Repairing or replacing damaged fabric
Location:	Various locations
Currently carried out by:	NIEA
Frequency:	When required
Equipment required:	Dependant on nature of damage
Comment:	Physical damage should be repaired as soon as possible after it occurs.

Conservation and Adaptation

INTRODUCTION

All conservation work on the Monument is under the direct control of Northern Ireland Environment Agency Historic Monuments Unit and is carried out by the HMU: Conservation Works Team.

CONSERVATION

It is important to avoid over-conservation and especially important to ensure that historic fabric is not needlessly lost or irreparably damaged. A five-year strategic plan and detailed annual work programmes should be prepared for ratification by the Management Group.

All conservation work should be under the control of a suitably experienced senior archaeologist, who will carry draw up conservation specifications for each work section, in advance of work commencing on site. A detailed record of the existing structure should be prepared and archived in advance of work commencing.

The selection of appropriate materials, in particular, building stone and mortar mixes (including batching recipes and aggregate choice) should be thoroughly researched. Detailed specifications and schedules of work should be prepared and accurate, detailed, as-built records maintained throughout the implementation period for archiving upon completion.

A Construction Design Management Health and Safety Plan should be prepared for each work section and should include method statements, risk assessments, and Control of Substances Hazardous to Health information should be collated. A CDM Co-ordinator should be appointed for each phase.

High-quality, temporary, public information boards should be mounted at the site during conservation works. These should provide details of the nature of, and reason for, the work being carried out and relevant historical information.

Upon the completion of each work section, a comprehensive record should be prepared and deposited in the NIEA: Monuments and Buildings Record.

RECONSTRUCTION

Reconstruction should only be required after accidental collapse or deliberate, unapproved, demolition. It is important that, immediately after the occurrence, a

comprehensive photographic record is prepared of the undisturbed debris. If possible, the location of components should be identified before materials are removed to a safe storage location where they are clearly identified. Reconstruction should take place as soon as possible and care should be taken, in as far as is possible, to ensure that all components are placed in their original positions. The detailed photographic archive of the entire monument prepared in 2006 and deposited in the NIEA: Monuments and Buildings Record will be an invaluable resource in this context. Where original components are missing, a decision should be taken as to whether to match as closely as possible the surrounding work, or to clearly identify the new insertion by using different material.

ADAPTATION

Adaptation takes place when alterations to the Monument become necessary for a range of reasons ranging from actions arising following unforeseen incidents such as localised collapse or necessitated by the planned need to introduce new facilities to comply with statutory requirements or considered desirable to enhance ambience and enjoyment. While adaptation is an inevitable aspect of the continuing existence any working structure, it is vitally important that all proposed adaptations are carefully considered and that their potential impact on the Monument is assessed as fully as possible before implementation is approved.

Design of new interventions

New interventions generally should be clearly distinguishable from original fabric. The use of 'heritage' items such as signage, lamp standards, balustrades and seating should generally be avoided. Good quality contemporary design is to be preferred.

Approval process

All proposed adaptations should be subject to an approval process devised and implemented by the Management Group.

Fixing and mounting of signs on the walls

- List of permitted signs
- Specification of mounting systems

Many surface finishes on and around the walls are not to current standards, especially where concrete and concrete-based paving materials have been used. The use of natural materials such as stone, cobbles and fired-clay products is not only more satisfactory from a visual point of view but also environmentally sustainable and cost effective in life-cycle analysis.

Existing street furniture found on and around the Monument including waste bins, seats, bollards, street lamps and pedestrian restraint barriers is of an ad hoc nature, sometimes poorly designed and, frequently, not fit-for-purpose. The use of 'heritage' street furniture is to be avoided while good quality design should be sought and consistently applied

All interventions must, of course, comply fully with the Historic Monuments and Archaeological Objects (NI) Order 1995. Those carrying out work to the wall , or

within five metres of them, should be aware that their work must be carried out in a manner which avoids damage to, or the loss of archaeological material, and that any opportunities for learning more about the Monument and recording further details are not lost. Any works to the walls themselves will require prior written consent from NIEA: HMU.

CONJECTURAL RESTORATION

It is unlikely that conjectural restoration would ever be appropriate. If, for any reason, it is proposed, the matter should be fully discussed by the Management Group and the archaeologists of the Northern Ireland Environment Agency.

Security

INTRODUCTION

Security of the Monument is undoubtedly an important aspect of its management requiring careful consideration and the implementation of a coherent range of policies and procedures that will ensure both enjoyment of it by residents and visitors for extended periods throughout the year and protection of it from damage caused by vandalism and anti-social behaviour. To a certain extent the creation of a secure environment can be assisted through the application of specific design features such as public lighting, the elimination of concealed places and the removal of loose objects. However, the physical presence of warden and police patrols throughout the day and particularly in early and late evening is of immense importance as this will provide a very effective deterrent.

ISSUES/ THREATS

Vagrancy

The presence of beggars and vagrants on and around the Monument can be unsettling for visitors and create a poor image for the City. Addressing the social issues which give rise to this situation is beyond the means of this Management Plan however.

Groups of young people

The casual assembly of young people on the walls can create an implied threat. Abusive remarks and minor aggression effectively drives away innocent users who do not wish to be drawn needlessly into a confrontational situation.

Alcohol and drug abuse

The wall walkways are on occasion used by young people to assemble for the purpose of drinking and drug taking. This creates a negative atmosphere but also discourages casual visitors from enjoying the walls.

Annual events

Annual event such as the Apprentice Boys' demonstration, Twelfth of July marches, Halloween, and New Year celebrations require careful marshalling. In the past some of these events have started well and ended badly. Family orientated gatherings which, as the day draws to a close, degenerate run the risk of besmirching the image of the city destroying, rather than enhancing, its appeal.

Security structures

Security barriers, gates and screens have been introduced incrementally to the walls at various locations to isolate sections at periods of civil disturbance and to provide screening from missiles such as paint bombs and rocks. Though the extent of these

has been substantially reduced in recent years the remaining structures create a negative impact on the Monument and have an unintentional side effect of contributing to an unsettling sense of threat.

SOLUTIONS

Wardens

The City Centre Rangers of the DCCI have played a very positive role in recent years in identifying and diffusing tensions resulting from the congregation of youths on the monument. This direct engagement could be beneficially expanded particularly in evenings perhaps in association with the PSNI. Wardens of course can also have a very beneficial role in ensuring visitors feel welcomed to the walls and city and strengthened links to the Visitor and Convention Bureau could help develop this.

Events

The holistic approach to event management displayed by Derry City Council and key stakeholders in recent years for events such as Halloween and the Apprentice Boys Demonstrations should continue to improve and be kept under review. The availability of alcohol is a major factor in associated disturbances. As one aspiration for the walls is that they achieve their full potential in regard to the city's tourist economy consideration should be given to ensuring that the walls are well patrolled and free of groups during civic evening events.

Lighting

Improved general lighting around the wall walks would discourage loitering and provide a safer environment which should encourage casual use of the walls after dusk.

Physical Changes

People feel more secure in a well lit and overlooked space. Consideration should be given to encouraging good design with subtle changes to improve security rather than obvious security features. Such installations can detract from the appearance of the monument and highlight that there is a problem.

The current work being evolved for the area near Butchers Gate (Western Perspective Group) to improve landscaping and move the external walkway back from the base of the city wall hopes to exploit such potential and allow the barriers along the top of this section of the wall to be removed. The close involvement of key stakeholders in the evolution of this scheme is to be applauded and will help its chances of success. The approach will be equally applicable elsewhere along the circuit.

Community Involvement

The importance of involving key stakeholders including nearby communities in initiatives such as that described above is high. In addition to increasing awareness, it can also help ensure that the potential to address security issues through cooperation can be utilised to its maximum..

Compartmentation

On occasions it may be necessary to isolate sections of the wall walkways. This could be achieved quite effectively through the use of demountable screens which would be erected in advance of sensitive events and taken down and removed to storage after the event.

Closed circuit television

Some closed circuit television coverage is already provided and monitored by the City Centre Management team. While there is not universal agreement that closed circuit television is necessarily an effective deterrent to anti-social behaviour, the possibility of extending the existing system, possibly incorporating cameras into new lamp standards, should be investigated.

Alcohol policy

There already is a bye law prohibiting the consumption of alcohol on the city walls. It is important that this is enforced to ensure that the monument can achieve its potential as an unthreatening part of the city which is a positive attraction for tourists in the evening as well as during the day,

RESPONSIBILITIES**Derry City Council, City Centre Management**

Daily patrolling of walls providing information on trends in anti-social behaviour, identifying areas for congregating etc. Dispersal of groups of youths, discouraging vagrancy, providing alternative creative venues.

Police Service of Northern Ireland (PSNI)

Daily patrolling of walls during early and late evening, advice on security arrangements for events, intervening in flash point situations.

Community leaders

Community leaders are likely to be more effective in addressing anti-social behaviour emerging from their areas than any outside agents.

Politicians

Elected representatives have a responsibility to engender a sense of pride in the Monument and to condemn actions which have the effect of destroying the development of the Monument as a facility to be enjoyed by all sections of the community.

Publicans

It is important that the efforts to involve owners of all licensed premises in the city centre in agreeing policies aimed at reducing drunkenness and associated issues continues.

Interpretation, Signage and Physical Access

INTERPRETATION

Good interpretation is the key to successful understanding. Interpretation should be able to orientate the visitor around the walls but also help make relevant links to key attractions such as the Tower Museum and important historic buildings encouraging the visitor to explore the city and the wider context of the monument. Any new signage, interpretation or visitor information should conform to the aspirations of the wider tourism strategy for the city and region to ensure the maximum potential of complementary initiatives can be achieved.

Physical interpretation

Physical interpretation, such as fixed panels, is subject to weathering, vandalism and accidental damage. It therefore needs to be of robust construction while being visually appealing and appropriate to its setting. New interpretive panels, designed by The Paul Hogarth Company, were installed on and around the Monument in 2008. These have been designed, manufactured and installed to a consistent standard and appear to be performing well. No additional interpretation panels should be installed without the approval of the Management Group and, if approved, should be identical in construction and style to the existing panels. Manufacturer's and designer's details, specification and location drawings should be appended to this Plan.

Published guides

The published guide to the Monument should be of a high graphical standard, pocket-size and of a quality to act as a souvenir of the visit to the Monument. It should be readily available at a range of outlets (shops, restaurants, pubs, hotels, Council offices and tourist information centres) as well as at entry points into Northern Ireland. It should be republished on a regular basis to ensure that it remains up-to-date. A map showing the layout of the Monument in the context of the City is essential. Font and point sizes should be chosen for clarity and ease of use by those with visual impairments. Illustrations should be clear and should include historic illustrations showing how the walls appeared and functioned in previous eras. Editorial standards should be rigorous to ensure clarity, accuracy and accessibility for those with learning difficulty. Special attention should be given to ensuring that children can understand and enjoy the guide or to the creation of an additional document aimed at the younger (school going age) market .

Electronic guides

Electronic guides have several advantages including being capable of being produced at a reasonable cost in a number of languages, being entirely suitable for blind and visually impaired visitors and of not being affected by poor weather conditions in

which paper guides are impractical. Difficulties include the high capital and maintenance cost associated with acquiring audio devices and the reluctance of visitors to use them (particularly if a deposit or passport is required as security). Alternative technologies include accessing the audio guide through mobile phones or i-pod type devices. The potential of Derry City Council's 'wireless city project' to aid this form of interpretation should be considered. Although audio guiding does not necessarily eliminate the need for paper maps it has the potential to complement and enhance them.

Walking tour guides

The existing tour guides provide an invaluable but unregulated service. Proper regulation and training would ensure that the 'story' is both consistent and accurate. Well-signed assembly points giving the frequency and cost of tours should be provided. The Management Group should consider the potential of NITB's Industry Development Programme and other funding sources to help develop this important route to interpretation.

Living History Interpretation

The nature scope and heritage of the walls lend themselves very well to Living History where costumed characters deliver high quality presentations to tell audiences stories associated with the monument. This needs to be done in an impactful and entertaining manner helping to inform and engage the visitor while creating a stimulus and focal point in terms of time and place. These could be performed regularly in high season with posters and placed cards positioned in accommodation retailer's restaurants etc. They could also be recorded and re-used as part of podcasts and other audio visual tours and for on line promotional material.

SIGNAGE

Signs are necessary on and around the Monument for direction for motorists, cyclists and pedestrians; for prohibition and for information.

No signage should be fixed to or mounted on the Monument without the approval of the Management Group. Generally the fixing of signs directly to vertical surfaces should not be approved.

Where not of a mandatory form, signs should be designed in an appropriate and consistent manner and be manufactured from a durable material.

Directional signage should ideally be consistent with, and complementary to, the wider city centre signage.

All signs should be cleaned as part of the planned maintenance programme.

PHYSICAL ACCESS

Wheelchair access

Although the Monument can be appreciated from street level at many locations, the wall walkways are generally not readily accessible by people with physical disability requiring the use of a wheelchair. There are however access ramps provided on two sections of the west wall and one on the north wall which, with assistance, can be used for access. Direct access onto Grand Parade can be achieved through Stable Lane adjacent to the Verbal Arts Centre and a narrow path behind St Columb's cathedral can provide access to the eastern part of the wall.

The steep nature of the terrain and the steps required at a number of gates however makes a full circuit difficult. The introduction of a purpose designed outdoor lift would be technically difficult, subject to vandalism and visually intrusive. One possible location for lift access to the walls could be through the former Cathedral School on London Street which, in 2009/10, will be the subject of a major refurbishment and re-modelling and which already has doors opening onto the wall walkway south of New Gate.

Alternatives to direct access in the form of an audio visual tour of the monument in a suitable nearby facility could be considered to allow full appreciation by all.

Steps

Insofar as is possible for historic structures, existing steps rising to the wall walkways should be fully compliant with current regulations and kept in a good state of repair.

Surfaces

Where access is provided to wall walkways it is important that paved surfaces are suitable for wheelchair use. The existing concrete paving, while not entirely appropriate for other reasons, is suitable in this regard.

Events

INTRODUCTION

Events organised to take place on or around the Monument should be regarded as a positive and essential aspect in its development. Well-organised events will assist in enlivening the environment of the walls and walkways. Events taking place on the walls will therefore be encouraged. The Conservation Plan highlights an aim in Policy 30 to develop this aspect of the usage of the walls over coming years. This policy states:

The Monument should be positively promoted as the focus for a range of events organised by the City Council, Northern Ireland Environment Agency and other organisations.

It is of vital importance that all events are well organised in order to minimise inconvenience to residents and to maximise the enjoyment of the participants and therefore Policy 31 is required. It states:

Events should only be permitted when a fully developed Event Management Plan has been approved by the Management Group or its nominated representative.

This section provides guidance on the type of document which is required. This should be prepared by the event organiser and lodged with the Management Group not less than 56 days in advance of the event. The purpose of an Event Management Plan is to ensure that a holistic view has been taken of the potential impact the event may have on the Monument and the wider city. Approval of the Event Plan by the Management Group, or its appointed representative, removes no liability from the organisers in respect of any outcomes that may arise. Early engagement with the various agencies involved is recommended. The Event Plan should consider the proposed event in a holistic way and should address issues such as:

- time limitations,
- purpose,
- permissions required
- prevention of physical damage to the Monument
- proposed methods of promotion,
- impact on residents and businesses not directly involved in the event,
- crowd control,
- capacity calculation,
- traffic management,
- management and personnel,
- temporary services required (eg electricity and water),
- alcohol policy,
- cleaning up methodology,

- insurance,
- risk assessment
- disaster planning

The Plan should indicate clearly how each issue has been considered and what actions are to be implemented.

A template, which may be used to provide this information when seeking permission to hold an event on the Walls, is provided at the end of this section and can also be downloaded from the NIEA website.

RESPONSIBLE AGENCIES

The following agencies have responsibility for various actions associated with organised events taking place on or around the Monument. The relevant agencies should be consulted in the development of event plans.

Derry City Council:

- Promotion, marketing and general advice - Events Section
 Contact persons: Claire Lundy (Events)
 Tel: 028 71 365151
 Email: Claire.Lundy@derrycity.gov.uk
 Website: www.derrycity.gov.uk
 Postal Address: Derry City Council
 98 Strand Road
 Derry
 BT48 7NN
- Assistance with cleaning, and erection of barriers - City Engineers Department
 Contact persons: John Kelpie, City Engineer
 Tel: 028 71 365151
 Email: John.Kelpie@derrycity.gov.uk
 Website: www.derrycity.gov.uk
 Postal Address: Derry City Council
 98 Strand Road
 Derry,
 BT48 7NN

Police Service of Northern Ireland:

- Advice on crowd control and permissions for public events
 Contact persons: Chris Yates
 Tel: 0845 600 8000
 Email: foyleDCU@psni.pnn.police.uk
 Website: www.psni.police.uk
 Postal Address: 81A Strand Road
 Londonderry
 BT48 7AA

Department of Regional Development, Road Service

Contact person re traffic management of events.

Contact person	Alan Keys
Tel	02871 321600
Fax	02871 321622
E-mail	alan.keys@drdni.gov.uk
Website	www.roadsni.gov.uk
Postal Address	1 Crescent Road, Londonderry, BT47 2NQ

Northern Ireland Environment Agency

- Advice on mitigating potential impact upon the historic fabric of the Monument

Contact persons:	Rhonda.Robinson@doeni.gov.uk
Website:	www.ni-environment.gov.uk
Postal Address:	Northern Ireland Environment Agency Built Heritage Directorate Waterman House 5-33 Hill Street, Belfast BT1 2LA
Tel:	02890 543035

- Advice on advertising within NIEA Events guide

Contact persons:	
Email:	nieaevents@doeni.gov.uk
Website:	www.ni-environment.gov.uk
Postal Address:	Northern Ireland Environment Agency Klondyke Building The Gasyard Ormeau Road Belfast
Tel:	0845 3020008

City Centre Initiative

- Advice on general event management within the walled city

Contact persons:	Jim Roddy
Tel:	028 7136 0169
Email:	jim@cciderry.com
Website:	www.cciderry.com
Postal Address:	10-11 The Craft Village Magazine Street Derry Londonderry BT48 6AR

Derry Visitor and Convention Bureau

- Advice on highlighting event to tourists

Contact persons: Catherine O'Connor **Chief Executive**
Tel: (028) 7137 7577
Fax: (028) 7137 7992
Email: catherine.oconnor@derryvisitor.com
Website: www.derryvisitor.com
Postal Address: Derry Visitor and Convention Bureau
44 Foyle Street
DERRY
BT48 6AT

Emergency Services

- Northern Ireland Fire and Rescue Service
Contact persons: Eamon Gallagher,
Commander, Community Development.
Tel: 02871311162
Fax: 02871341926
Email: western@nifrs.org
Website: www.nifrs.org
Postal Address: 10 Crescent Link
Londonderry
BT47 5FR
- Northern Ireland Ambulance Service
Contact persons: **Mr Frank Orr, Area Manager**
Tel: 028 9081 0653
Fax: 028 7134 5992
Website: www.niamb.co.uk
Postal Address: Western Divisional Headquarters
Altnagelvin Hospital,
Glenshane Road,
Londonderry,
BT47 6GT

GENERAL ADVICE ON EVENTS PLANNING

The following notes provide general guidance for organisations planning an event.

Establish an organising committee for the event

A committee has the advantage of distributing responsibility among a number of individuals for various aspects of the event and will help ensure that the responsible agencies give due cognisance of the credibility of the event. A committee unlocks a wide range of available skills and shares the workload. It will also be in a better position to borrow money from banks or obtain grants for funding agencies.

The committee should be properly constituted with a chairperson or event manager, secretary and treasurer. Other members could include a fund raiser, marketing officer, entertainment officer and a site co-ordinator.

Plan the event

The event should be designed to be appropriate to its setting. It is important to check that no other major event clashes with the proposed date/s. Contact NIEA: HMU as soon as possible to confirm that the Walls are available on the dates you want and that permission is likely to be granted for the type of event you envisage holding. Sufficient time should be allowed in order that all arrangements can be made well in advance. Remember that everything takes longer than was originally anticipated. Ensure that all involved organisations, which can range from caterers to performers, are booked well in advance. Ensure that the responsible agencies are fully engaged in the planning process and that adequate insurance arrangements are in place. Remember that every event has three components:

- the pre-event period
- the event itself and
- the post-event period.

Each component is equally important and should be given an adequate amount of attention. It is unlikely that a repeat event will be permitted if, for example, promotional material is not removed, or there is not adequate clearing-up after the event.

It is important to make an as accurate as possible assessment of the possible numbers that will attend. Appropriate measures for crowd control must be in place and clearly demonstrated before the event. Suitable arrangements for car parking, temporary barriers, temporary signage, need to be made. Adequate toilet arrangements also need to be provided.

A risk assessment should be prepared and a clear methodology set out for dealing with each identified risk.

Review the event

After the event, it should be reviewed and a record made of any lessons that have been learnt, for example:

- Did the numbers attending match the pre-event estimates?
- Was the social profile as expected?
- Were there any unidentified hazards, and if so, how were they dealt with?
- Was the event generally well received?

STANDARD EVENTS TEMPLATE

The template on the following page should be used by all events organisers as a checklist to assist in planning the event. It may not be comprehensive and it is the responsibility of the event organiser to ensure that all aspects have been fully considered.

The form should be submitted to NIEA well in advance of your proposed event as an event cannot proceed on the Walls without prior written consent from NIEA. Forms should be submitted to:

NIEA: Built Heritage
HMU Administration
Waterman House
5 – 33 Hills Street
BELFAST
BT1 2LA.

The form can also be downloaded from www.ni-environment.gov.uk

Derry City Walls Event Application Form

Title of event

Areas of walls where event is to be held

Purpose of event

Date	
Start time	
End time	

Permissions Obtained (please tick)			
Northern Ireland Environment Agency	<input type="checkbox"/>	Derry City Council	<input type="checkbox"/>
Police Service of Northern Ireland	<input type="checkbox"/>	Other (please specify below)	<input type="checkbox"/>

Contact details for event managers/co-ordinators

Expected crowd size	
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Risk assessment carried out and attached (please tick)	<input type="checkbox"/>
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Proposals for event management (number of staff etc)

Proposed crowd control measures

Traffic management implications and proposals

Temporary services required (staging etc needed and how it is proposed to be fixed in place)

Insurance arrangements (please attach a copy of your insurance certificate)

Alcohol policy

Proposed methods of promotion

Impacts on residents and businesses not directly involved in the event

Post event clean-up policy

Please include any additional relevant information on separate sheets along with your application.

Following your event a brief post-event report should be submitted to NIEA: Built Heritage.
Completed application forms should be submitted to:

NIEA: Built Heritage
HM Events Applications
Waterman House
5-33 Hill Street
Belfast, BT1 2LA

or

hmenquiries@doeni.gov.uk

Action Plan 2007 -2012

The introduction to this Plan explained its purpose to: *'set out the multi-agency responsibilities in regard to the structure and set out the agreed priorities for future development.'* The preceding sections have highlighted the current responsibilities in regard to the main aspects of the management of the city walls while emphasising that many of these functions have evolved over time. The establishment of clear funding routes while maintaining the benefits of a collaborative approach to management will be an important early challenge for the new Management Group.

This section of the plan sets out a 'to do list' which will need to be considered by the Management Group. These issues have all emerged from the discussions and recommendations surrounding the compilation of the Conservation and Management Plans. They are listed in the order in which they have emerged from the Conservation Plan. It has been agreed that it will be for the Management Group to assign relative priorities.

Conspicuous by its absence in this list is any mention of the City Council's desire to mount a World Heritage bid focused upon the Walled City. At the time of writing this has not been clearly defined. If it does emerge as a focused bid over the period however it is clear that good management of the walls will be an important supporting factor. Many of the actions listed below could also be understood as stepping stones towards such a goal. As the quality of management and interpretation increases so also will its potential to the city. This must be a key aim of all involved with the city walls. With effort the monument can achieve its full potential as a historic structure redolent of the past, as an economic driver delivering increased tourism and quality of life indicators and as a social driver helping improve communal pride and identity.

Draft Action Plan for adoption by Management Group. March 2009.

1. Adoption of Conservation Plan by Key Stakeholders- Achieved August 2007
2. Establishment of City Walls Management Group
3. Adoption of Management Plan by group.
4. Review and agreement on management procedures
 - a) Group Membership
 - b) Funding Arrangements
 - c) Consideration of Dedicated Manager Post
5. Review and agreement on programme of work to monument
 - a) NIEA programme of continuing conservation of the walls.
 - b) DRD:RS programme of repair to the road surface.
 - c) Signage
 - d) Lighting

- e) Security works
 - f) Furniture
 - g) Cannon
6. Review and agreement of events timetable.
7. Review and agreement on issues raised by Conservation Plan for action
- a) Conservation Area Guidance Document (Policy 14)
 - b) Design Review Group (Policy 15)
 - c) Improved access from the Fountain Estate (Policy 18)
 - d) Preparation of a traffic strategy (Policy 19)
 - e) Signage Strategy (Policy 20)
 - f) Introduction of demountable security screens
 - g) Development of a warden system (Policy 22)
 - h) Comprehensive lighting and CCTV coverage (Policy 24)
 - i) Training and support for tour guides in regard to the city walls (Policy 26)
 - j) Introduction of a range of interpretation media (Policy 27)
 - k) Review of events management procedures (Policy 32)
 - l) Programme for renewal of existing street furniture (Policy 39)
 - m) Lighting strategy (Policy 40)
 - n) Consideration of bastion gardens (Policy 42)
 - o) Recording and archiving of work undertaken (Policy 49)
8. Agreement on stakeholder meetings and communication to wider public.

APPENDIX A

Gazetteer

APPENDIX B

Historic Monuments and Archaeological Objects (NI) Order 1995

(The full text of this document can be accessed at:
<http://www.opsi.gov.uk>)

APPENDIX C

Condition Survey

APPENDIX D

Glossary of Terms

Glossary of Terms Used

The following definitions are taken from the 'Australia ICOMOS Charter for the Conservation of Places of Cultural Significance' (the Burra Charter):

Fabric means all physical material of the Monument.

Conservation means all the processes of looking after the Monument so as to retain its cultural significance. It includes management and may according to circumstance include preservation, restoration, reconstruction and adaptation and will be commonly a combination of more than one of these.

Maintenance means the continuous protective care of the fabric, contents and setting of the Monument, and is to be distinguished from repair. Repair involves restoration or reconstruction and it should be treated accordingly.

Restoration means returning the existing fabric of the Monument to a known earlier state by removing accretions or by reassembling existing components without the addition of new material.

Reconstruction means returning a part of the Monument as nearly as possible to a known earlier state and is distinguished by the introduction of materials (new or old) into the fabric. This is not to be confused with either re-creation or conjectural reconstruction which are outside the scope of the Charter.

Adaptation means modifying the Monument to suit proposed compatible uses.

Compatible use means a use which involves no change to the culturally significant fabric, changes which are substantially reversible, or changes which require a minimal impact.

APPENDIX E

The Burra Charter

Full Text of the Burra Charter can be found at:

http://australia.icomos.org/wp-content/uploads/BURRA_CHARTER.pdf

APPENDIX F

Plans and Digital Images of the Monument

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