

# REQUEST TO TRANSFER LANDFILL ALLOWANCES FORM

NILAS 003

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| <b>Transferor:</b> (District Council 'providing' allowances) |  |
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|--|--|
| <b>Transferee:</b> (District Council 'receiving' allowances) |  |
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| Total number of allowances to be transferred <sup>1</sup> | Scheme year <sup>2</sup> | Date transfer agreed |
|---|--------------------------|----------------------|
|   |                          |                      |

## Declaration:

|  |            |
|--|------------|
| I declare that I have been authorised by the transferor to submit this transfer request. |            |
| Signature _____  | Date _____ |
| Name _____<br>(Block Capitals)   |            |
| Position _____   |            |

## Please return this form to:

NILAS Monitoring Team  
Land & Resource Management  
Northern Ireland Environment Agency  
Klondyke Building  
Cromac Avenue  
Gasworks Business Park  
Belfast  
BT7 2JA

Tel: (028) 9056 9429  
Fax: (028) 9056 9376

Email: [NILAS@doeni.gov.uk](mailto:NILAS@doeni.gov.uk)



## GUIDANCE NOTES

1. One allowance is equal to one tonne of Biodegradable Municipal Waste (BMW).
2. Scheme Year: Enter the scheme year for which the allowances are available to the transferor.
3. A transfer of allowances from one District Council to another District Council can only be transferred from one scheme year to the same scheme year.
4. A request to transfer allowances must be made to the monitoring authority BEFORE the end of the reconciliation period\* for the scheme year in which the transfer is agreed.
5. The monitoring authority is not required to consider a request to transfer allowances, unless it is made on the 'Request to Transfer Landfill Allowances Form'(NILAS 003)

\* reconciliation period means the period of 6 months following the end of a scheme year.