

# WMX 49 – Application form



**Waste Management Licensing Regulations (Northern Ireland) 2003 (as amended),  
Schedule 2, Part I, Paragraph 49.**

**Application to register an exempt activity: The Repair, Refurbishment, and Storage of  
Waste Electrical and Electronic Equipment (WEEE).**

## FOR NIEA USE ONLY

Date received

New Registration

Renewal

Variation

### Application status

Activity registered

No

Yes      Date registered

New Registration number

Registration expiry date

### NIEA Administration

Entered by

Comments

**Read the guidance notes and application form carefully before you complete the application form.**

Use this application form if you want to repair, refurbish and store any of the wastes listed in Paragraph 49, Schedule 2, Part I of The Waste Management Licensing Regulation (Northern Ireland) 2003 (as amended), under an exemption from waste management licensing.

The application form asks for the information NIEA needs to decide if your activity can be registered as exempt from waste management licensing. If you fill in the form accurately, NIEA will be able to deal with your application more quickly.

When you make the application, make sure you:

1. Answer all the questions that apply to you. If any of the questions do not apply, write 'Not applicable' on the application form. If you leave anything out NIEA may return your application.
2. Send the correct fee with your application form. For details of fees see the 'Fees and charges' document.
3. Use black ink to complete this section and ensure that you write clearly inside the boxes.
4. Do not use correction fluid. If you need to make a change, cross out and initial the original entry and enter the amendment. The Department will treat illegible or indeterminate entries as being invalid and you will not be registered to undertake these activities. Should you proceed without the relevant registration you will run the risk of enforcement action.

Your application for a new registration **must** reach NIEA **at least 28 days** before the date you intend to commence the exempt activity, or, in the case of a renewal, **28 days** before the existing registration expires. The expiry date will be 12 months from the date of registration or renewal.

## 1. Contact details

### 1.1 Are you

- An individual, *for example, sole trader*;
- A company;
- A partnership; or
- An other organisation

### 1.2 Applicant details

Provide contact details of the person, company, partnership, or other organisation that wishes to register the exempt activity.

Title	First Name
Last Name	
Position	

Name of company, partnership or other organisation, if applicable.

Address	
Post Code	
Phone	
Fax	
Email	

### 1.3 Operator details

Provide contact details of the person, company, partnership, or other organisation that will be carrying out the exempt activity.

Title	First Name
Last Name	
Position	

Name of company, partnership or other organisation, if applicable.

Address	
Post Code	
Phone	
Fax	
Email	

## 1.4 Further contact details

Provide details of the person, company, partnership, or other organisation NIEA can contact with questions about this application.

Title	First Name
Last Name	
Position	

Name of company, partnership or other organisation, if applicable.

Address	
Post Code	
Phone	
Fax	
Email	

## 2. About the application

### 2.1 Type of application

- New Registration
- Renewal
- Variation

See the guidance notes for further information

### 2.2 Details of the current registration

Registration number

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Expiry date of current registration

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## 3. About the waste

### 3.1 Details of the waste(s) you propose to store and treat

EWC code (see the guidance notes)	Total amount stored at any one time (tonnes)	Total amount treated per day (tonnes)
16 02 14		
20 01 36		
16 02 11*		
20 01 23*		
16 02 13*		
20 01 35*		

### 3.2 Details of the storage and treatment

#### Storage

Does the site have the following?

Impermeable pavement for appropriate areas

Yes

No

Spillage collection facilities

Yes

No

Decanters and cleanser-degreasers where appropriate

Yes

No

Weatherproof covering for appropriate areas

Yes

No

#### Treatment

Does the site have the following?

Balances to measure the weight of treated waste

Yes

No

Impermeable surfaces and waterproof covering

Yes

No

Spillage collection facilities

Yes

No

Decanters and cleanser-degreasers where appropriate

Yes

No

Appropriate storage for disassembled spare parts

Yes

No

Appropriate containers for batteries, PCBs/PCTs containing capacitors and other hazardous waste such as radioactive waste

Yes

No

Equipment for the treatment of water in compliance with health and environmental regulations

Yes

No

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## 4. About the site

### 4.1 Where will the activity be carried out?

Address
Post Code

Ordnance Survey Irish grid reference

*For example, IJ 1234 5678*

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### 4.2 Site plan or map

See guidance notes for further information

Document reference number(s)

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### 4.3 Pollution Risk Assessment

*Provide an appropriate risk assessment*

Document reference number

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## 5. Occupancy of the land

**5.1 Do you occupy the land where the treatment or storage activity is to be carried out?**

No - go to question 5.2

Yes - provide proof of occupancy below

Document reference number(s)

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## 5.2 Do you have the occupant's consent to carry out the activity?

Yes - provide written evidence

Document reference number(s)

No - justify your intention to carry out the activity

## 5.3 Occupant's details

Title	First Name
Last Name	
Position	
Fax	
Email	

Name of company, partnership or other organisation, if applicable.

Address	
<input type="text"/>	
<input type="text"/>	
Post Code	
Phone	
Fax	
Email	

## 6. Checklist

All new applications must include:

- completed application form;
- cheque payable to 'Department of the Environment' and crossed a/c payee;
- proof of occupancy/entitlement, *question 5.1/5.2/5.3*;
- map or plan, *question 4.2*;
- pollution risk assessment, *question 4.3*; and
- continuation sheets, *give details of question numbers*.

All renewals must include:

- completed application form;
- cheque payable to 'Department of the Environment' and crossed a/c payee;
- map or plan (where changes have occurred), *question 4.2*;
- Pollution risk assessment, *question 4.3*: and
- continuation sheets, *give details of question numbers*.

## 7. Declaration

A person knowingly or recklessly making a statement which is false or misleading in order to obtain a registration (for themselves or another person) commits an offence under Article 18 of The Waste and Contaminated Land (Northern Ireland) Order 1997. If you make a false or misleading statement you may be liable to enforcement action.

Note that applicants must sign the declaration themselves, even if an agent is acting on their behalf.

For applications from:

- more than one person, all applicants should sign below; or
- a company or other corporate body, an authorised person should sign below.

I/We declare that the information provided both on the application form and in the supporting documentation, which has been supplied with the application, and referred to in the checklist section of this application form, are correct.

A cheque has been enclosed for the fee of:

£

Title	First Name
Last Name	
Position	
Date	

Signature
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Title	First Name
Last Name	
Position	
Date	

Signature
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## 8. Data protection notice

NIEA has a regulatory responsibility to make certain information available on the public register for all activities that it registers as exempt.

This includes details about:

- the name, address and telephone number of the establishment or undertaking;
- the activity which constitutes the exempt activity; and
- the place or places where the activity is undertaken.

NIEA may also process and/or disclose information in connection with the following:

- consulting with public bodies and other organisations (e.g. local authorities, or DARD on environmental issues);
- carrying out statistical analysis, research and development on environmental issues;
- providing public register information to enquirers;
- investigating possible breaches of environmental law and taking any resulting action;
- preventing breaches of environmental law; and
- assessing customer service satisfaction and improving our service.

You should ensure that any persons named on this form are informed of the contents of this data protection notice.

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Please send the completed application to the address below:

Northern Ireland Environment Agency  
Land and Resource Management  
Klondyke Building  
Cromac Avenue  
Gasworks Business Park  
Belfast BT7 2JA

Notes

Northern Ireland Environment Agency  
Klondyke Building  
Cromac Avenue  
Gasworks Business Park  
Belfast BT7 2JA  
T. 0845 302 0008

[www.ni-environment.gov.uk](http://www.ni-environment.gov.uk)

Our aim is to protect, conserve and promote the natural environment and built heritage for the benefit of present and future generations.



An Agency within the Department of the  
**Environment**  
[www.doeni.gov.uk](http://www.doeni.gov.uk)



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