

Senior Responsible Owner: Ian Maye

Project/ Programme Manager: Brenda Mooney

Tel: 37054

**Overall Status**

Project/ Programme Director:

Risk Management:

Tel:

Communications Management:

Tel:



**Overview**

Panel C has been charged with the development of policy and implementation proposals in relation to 6 structural reform work strands. These embrace Human Resources, Capacity Building, Finance, Estates, Transfer of Functions and Service Delivery (ie on a Regional/Sub Regional basis). Some of the work strands naturally interlink and are being taken forward on the basis of 4 projects (ie Assessment of Options for Local Government Service Delivery, Human Resources, Finance/Estates and Capacity Building). The Assessment of Options for Local Government Service Delivery project, which embraces the Transfer of Functions, is being taken forward by way of a consultancy assignment. The other 3 projects are being taken forward by Working Groups comprising mainly Central and Local Government Officers.

**Latest News**

**13/01/2009**

Working Groups, established to assist PDP C, continued their deliberations. Consultants have been appointed on 14 January 2009 to take forward the Assessment of Options for Local Government Service Delivery.

**3 Month Forward Outlook**

The appointed consultants will begin work on the Assessment of Options for Local Government Service Delivery with a draft report on Phase 1 scheduled for mid March 2009. A Transfer of Functions Working Group will be established by Panel C to provide clarity on the detail of functions transferring from central to local government. The options paper on the benefits or otherwise of secondment of staff from central government to the new councils was finalised at HR Working Group meeting on 12th January and will be presented to PDP C on 15th January. The Capacity Building Working Group will produce a final report early in 2009 for the Panel's consideration.

**Risk Profile**

No of High Risk Items > 12	0
No of Medium Risk Items >= 6	5
No of Low Risk Items < 6	0

Risks have been rated on a scale of 1 to 5 ( impact and probability) and multiplied together to form an overall rating

**OGC Gateway Review Details**

**Date**

**Result**

Review 0 - Strategic Assessment		

Next Gateway Review planned for:

**Comments**

**High Level Project Schedule**

<u>Activity</u>	<u>Start Date</u>	<u>End Date</u>	<u>%Complete</u>	<u>RAGStatus</u>
<b>Policy Development</b>				
01 Preparation of PID for SLB approval and securing team resources	01/09/2008	30/09/2008	100	
02 Identify position in relation to work strands and scope of work group programmes	01/09/2008	30/09/2008	100	
03 Identify any primary legislation requirement for Human Resources Work Strand	01/10/2008	31/10/2008	100	
04 Identify any primary legislation requirement for Finance/Estates Work Strand	01/10/2008	31/10/2008	100	
05 Identify any primary legislation requirement for Capacity Building Work Strand	01/10/2008	31/10/2008	100	
06 Formation of a Transfer of Functions Working Group	01/01/2009	28/02/2009	0	
07 Commence Assessment of Options for Local Govt Service Delivery - Phase 1	15/01/2009	20/04/2009	0	
08 Draft Phase 1 report	15/01/2009	16/03/2009	0	
09 Final Phase 1 report	17/03/2009	20/04/2009	0	

## Risks

No	Risk	Impact	Probability	Rating
91/1	Insufficient resources for Panel C to carry out its tasks	3	4	12
91/2	Lack of Project and Programme Management skills leading to implementation difficulties	3	2	6
91/3	Lack of established relationships within the Joint Secretariat or with the Working Groups, leading to implementation difficulties	2	4	8
91/4	Lack of established relationships with stakeholders - Transferring Functions Departments, Councils, TUS, DFP, LGSC, Co-terminous functions could lead to implementation difficulties	3	4	12
91/5	Failure to properly manage consultants	2	3	6